

**MINUTES OF JANUARY 18, 2021 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**



1. **Call to Order:** The meeting was called to order at 3:45 pm by President Ploch, who attended in person. Also present in person were Trustees Herrick, Nawrocki, and Stippich, and Library Director Iyengar. Trustees Cull, DiPietro, and Savitskij attended virtually.
2. **Public Input:** None.
3. **Consent Agenda:**
 - a. On Motion by Herrick and seconded by Nawrocki, the Minutes of the December 21, 2020 meeting were unanimously approved.
 - b. Bridges System Update accepted as presented.
 - c. Statistics accepted as presented.
 - d. Committee Reports
 - i. Director's Report was accepted as presented.
 - ii. Friends' Liaison: no report given.
 - iii. Foundation Liaison: no report given.
 - iv. Town Board Liaison Herrick complimented Iyengar on her handling of the termination of a staff member; the Town Board was impressed by her performance.
4. **Financial Reports:**
 - a. December, 2020 invoices in the amount of \$37,335.21 were unanimously approved on Motion by Herrick, seconded by Cull.
 - b. Petty Cash in the amount of \$114.28 was approved unanimously on Motion by Herrick, seconded by Stippich.
5. **Unfinished Business:**
 - a. There is still an opening for a Library Board Member who does not reside in the Town of Merton.
 - b. More quotes are being requested for the front door replacement and covering the ramp.
 - c. Iyengar reported that Matt Amend is working on a project to identify artwork owned by the Library using the grants from Modern Woodmen and Bridges.
 - d. Motion by Herrick, seconded by Ploch and unanimously approved to change the Library's Wi-Fi services to Taylor Computer for \$4,662.60.
6. **New Business:**
 - a. Motion by Ploch, seconded by Stippich, to approve changing 2021 Library hours to 9-7 Monday-Thursday; 9-5 Friday, and 9-1 Saturday. Motion approved unanimously.
 - b. On Motion by Herrick, seconded by Ploch and unanimously approved, the Director will begin the hiring process for a youth services/tech support person for 20 hours per week, as well as approval to increase the hours of an existing circulation staff member.
 - c. A Strategic Planning Committee for 2021-2025 will be formed. Ploch will ask the Foundation and the Friends to each appoint a representative to this committee. Iyengar will serve, together with several other staff members, with a Chairperson to be appointed by the Committee.
 - d. The Director is in need of a new laptop. She will research costs and availability; Herrick suggested first checking with the Town as they may have an extra from some recently purchased.

- e. Because of ice problems at the front entrance, Motion by Ploch, seconded by Nawrocki, to instruct the Director to contact Marilyn Haroldson, Town Planner, to obtain County permission to proceed with work, and also to search for an architect to give an opinion about solutions both immediate and future.

7.Adjournment:

Motion by Herrick, seconded by Nawrocki, to adjourn at 4:47 pm. Motion carried unanimously.

Respectfully submitted,

Don Herrick
Acting Secretary

Next Meeting: Regular Library Board of Trustees
February 15, 2021 at the Town Hall Library at 3:45 pm