

**MINUTES OF JUNE 21, 2021 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Ploch, who attended in person. Also attending in person were Trustees Cull, Nawrocki, Rogers Blum, Vidas, and Library Director Iyengar. Trustee DiPietro attended virtually. Trustee Stippich arrived at 3:50 pm, and Trustee Herrick at 4:30 pm.
- II. Public Input:** There was no public input.
- III. Consent Agenda:**
- a. On Motion by Nawrocki, seconded by Cull, the Minutes of the May 17, 2021 meeting were unanimously approved.
  - b. Bridges System Update accepted as presented.
  - c. Statistics accepted as presented, and Ploch congratulated the staff on the number of items processed.
  - d. Committee Reports
    - i. Director's Report was accepted as presented. Iyengar reported the reorganization of the youth department has been well received, and adult fiction has been rearranged. The new electric outlets and the reference desk have been installed; reference services have started, and the informational monitor has been moved to a more prominent location. The summer reading program has excellent participation. North Lake School, with whom we are partners on a technology grant, has received the grant and planning is in process for programming.
    - ii. Friends' Liaison: Rogers Blum reported the Friends will award a \$3,000 scholarship to staff member Matt Amenda at the July 13, 2021 meeting. Trustees are invited to attend. The fiscal year-end report has been prepared, and copies were given to Herrick for the Town Clerk and Accountant.
    - iii. Foundation Liaison: Ploch reported that Phil Wilson is the new Treasurer.
    - iv. Town Board Liaison: No report.
- IV. Financial Reports:**
- a. May, 2021 invoices in the amount of \$47,036.40 were unanimously approved on Motion by Ploch, seconded by Rogers Blum.
  - b. Petty Cash in the amount of \$132.38 was approved unanimously on Motion by Rogers Blum, seconded by Cull.
- V. Unfinished Business:**  
Iyengar asked if any mask/Covid 19 restrictions should be revisited; it was agreed that the Library should continue to follow CDC guidelines, and no changes are necessary.
- VI. New Business:**
- a. On Motion by Rogers Blum, seconded by Nawrocki and unanimously approved, the Ploch was authorized to sign the Certification of eligibility for exemption from county library tax.

- b. Discussion was held regarding repairs to the front entrance and ramp. It was agreed Kelly Construction should be asked to extend their bid deadline to allow us to obtain advice from the Town and Jim Fleming, a contractor who is a Town Board member. Herrick reported we do have some emergency funds available for the repairs; Ploch will ask the Foundation about whether they would have funds available for the work.
- c. Custodial services were then discussed. Iyengar will contact the service now used for heavy cleaning regarding regular cleaning services.
- d. There is an opening for a Library Trustee who is a Town of Merton resident. A notice will be posted in the Library and on the web site.
- e. On Motion by Stippich, seconded by Vidas, and unanimously approved, DiPietro was appointed Vice President of the Library Board of Trustees.

**7. Adjournment:**

On Motion by Di Pietro, seconded by Ploch and unanimously approved, the meeting adjourned at 4:54 pm.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
July 19, 2021 at the Town Hall Library at 3:45 pm