

**MINUTES OF AUGUST 16, 2021 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTHLAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Ploch. Also in attendance were Trustees Cull, DiPietro, Herrick, Nawrocki, Rogers Blum, Stippich, and Library Director Iyengar.
- II. Public Input:** There was no public input.
- III. Consent Agenda:**
- a. On Motion by Nawrocki, seconded by Herrick, the Minutes of the July 19, 2021 meeting were unanimously approved.
  - b. The Bridges System Update was accepted as presented.
  - c. The Statistics report was accepted as presented.
  - d. Committee Reports: Ploch requested that Committee Reports no longer be listed under the Consent Agenda, but be separated on the Agenda for future meetings.
    - i. Director's Report was accepted as presented.
    - ii. Friends Liaison: Garden care continues.
    - iii. Foundation Liaison: Fund raising efforts are under consideration.
    - iv. Town Board Liaison: Nothing to report.
- IV. Financial Reports:**
- a. July, 2021 invoices for \$64,314.39 were unanimously approved on Motion by Herrick, seconded by Nawrocki.
  - b. July, 2021 Petty Cash Report for \$124.00 was approved unanimously on Motion by Rogers Blum, seconded by Ploch.
- V. Unfinished Business:**
- a. Discussion held on two applicant interviews for the open Trustee position. On Motion by Ploch, seconded by Rogers Blum, the application of Bernadette Mesenbrink will be forwarded to Town Chairman Klink for approval. Motion carried unanimously.
- VI. New Business:**
- a. Motion by DiPietro, seconded by Ploch, to approve architectural and engineering drawings by FEH designs and to put them out for bids by Kelly Construction. After discussion, the Motion was unanimously approved.
  - b. On Motion by Ploch, seconded by Di Pietro, Iyengar's participation in a Department of Public Instruction virtual Leadership Academy from September 8 through October 29 was unanimously approved.
  - c. Iyengar requested approval to hire a 25-hour Young Adult associate, which would replace two positions. Request approved unanimously on Motion by DiPietro, seconded by Stippich.
  - d. Ploch will discuss with the Foundation and report back to this body their thoughts about hiring a fund raising consultant.
  - e. It was agreed that the Covid- 19 mask policy will remain unchanged at this time, and that the Director and the Trustees will continue to monitor the pandemic situation and CDC guidelines closely to determine if changes are necessary.

**7. Adjournment:**

On Motion by Ploch, seconded by Nawrocki and unanimously approved, the meeting adjourned at 4:47 pm.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
September 20, 2021 at the Town Hall Library at 3:45 pm