

**MINUTES OF NOVEMBER 16, 2020 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45pm by President Ploch, who attended in person. Also present in person were Directors Cull, Herrick, Nawrocki, Rogers Blum, and Interim Library Director Riel. Director Stippich arrived at 3:50pm. Director Savitskij attended virtually. Director DiPietro joined virtually at 4:05pm.
- II. Public Input:** There was no correspondence to report. Upon Motion by Rogers Blum, seconded by Cull and unanimously approved, the Master Gardeners' presentation on the Agenda as Item 2 under New Business was moved to Public Input. Kathleen Walrath, Co-Chair, THL Master Gardener Volunteers, presented a proposal from the group to construct a compost system for the library, the existing system being inadequate. On Motion by Herrick, seconded by Ploch, the Master Gardeners were given permission to construct the compost system they propose, with the Library Board authorizing a maximum of \$300.00 toward the costs. Motion carried unanimously.
- III. Consent Agenda:** Rogers Blum moved to approve Items 1 through 3 of the Consent Agenda, seconded by Ploch, and unanimously approved.
- Financial Report**
4. Riel reported Town Accountant Kempen is working on telephone bills and will report when her research is complete. Supplies were higher than usual due to a large order of adult fiction before year end. Motion by Rogers Blum to approve October expenses of \$31,729.53, seconded by Cull and unanimously approved.
 5. Motion by Cull to approve October petty cash report of \$118.00, seconded by Ploch and unanimously approved.
- Committee Reports**
6. Director's Report: Riel reported that our circulation's decline in 2020 is comparable to that of Bridges. The staff is working on new programming for online programs. Staffing has evened off and is sufficient for now.
 7. Friends Liaison: Rogers Blum reported the Friends have not met.
 8. Foundation Liaison: Ploch reported the Foundation has not met.
 9. Town Board Liaison: Herrick reported the Budget has been approved, and Town Accountant Kempen complimented Riel on the budget presentation.
- IV. Unfinished Business**
1. THL Board Opening (Non-Town of Merton Resident). No applications have been received. All Directors agreed to think about and contact possible candidates, probably after the holidays.
 2. Motion by Savitskij, seconded by DiPietro, to approve the 2021 Budget. Motion unanimously approved.
 3. Front door replacement was discussed, as was a bid by MSI General. Matter was tabled until another bid is requested. Herrick suggested Jim Fleming Carpentry, and will request a bid from them.

4. Motion by Nawrocki, seconded by Ploch, to reconvene into closed session per 19.85(1)(c) for hiring discussion.

The secretary called for a vote: Cull-Aye; DiPietro-Aye; Herrick-Aye; Nawrocki-Aye; Ploch-Aye; Rogers Blum-Aye; Savitskij-Aye; Stippich-Aye; Motion carried unanimously.

Discussion was held regarding two potential candidates who had been interviewed. Motion by Savitskij, seconded by Ploch, that an offer be made to Kaushalya Iyengar pending a background check. Vote was: Cull-Aye; DiPietro-Nay; Herrick-Aye, Nawrocki-Aye; Ploch-Aye, Rogers Blum-Aye; Savitskij-Aye; Stippich-Aye. Motion carried.

Motion by Nawrocki, seconded by Rogers Blum, to reconvene into open session per 19.85(1)(c)

The secretary called for a vote: Cull-Aye; DiPietro-Aye; Herrick-Aye; Nawrocki-Aye; Ploch-Aye; Rogers Blum-Aye; Savitski-Aye; Stippich-Aye; Motion carried unanimously.

V. New Business

Motion by Savitskij, seconded by Cull, to extend the meeting time by 15 minutes; motion carried unanimously.

1. The President and the Secretary were instructed to sign the 2021 Annual Addendum to the Bridges Library System Member Library & CAFÉ Agreement on Motion by Nawrocki, seconded by Cull, and carried unanimously.
2. See Public Input.
3. Discussion of Zoom meeting quality was deferred for discussion at a future time.

VI. Adjournment

Motion by Nawrocki, seconded by Herrick, to adjourn at 5:12 pm. Motion carried unanimously.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
December 21, 2020 at the Town Hall Library at 3:45 pm