

**MINUTES OF DECEMBER 21, 2020 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

1. **Call to Order:** The meeting was called to order at 3:47 pm by President Ploch, who attended in person. Also present in person were Trustees Herrick and Rogers Blum, and Interim Library Director Riel. Trustees Cull, DiPietro, Savitskij and Stippich, and Library Director Iyengar attended virtually.
2. **Public Input:** Rogers Blum reported no messages in the Trustees' email. Ploch read a thank you note to the Trustees from former Library Director Schoenhaar. Ploch thanked the Selection Committee for their work.
3. **Approval of Minutes:** On Motion by Herrick and seconded by Cull, the Minutes of the November 16, 2020 meeting were approved on unanimous vote.
4. **Consent Agenda:** On Motion by Herrick and seconded by Ploch and following debate, it was unanimously approved to use the prior Agenda format for future meetings.
 - a. Bridges System Update accepted as presented.
 - b. Committee Reports
 - i. Director's Report was accepted as presented.
 - ii.-iii.-iv. No Reports were given.
5. **Financial Reports:**
 - a. November, 2020 invoices in the amount of \$60,922.48 were unanimously approved on Motion by Rogers Blum, seconded by Herrick.
 - b. Petty Cash in the amount of \$121.40 was approved unanimously approved on Motion by Herrick, seconded by Ploch.
 - c. Budget status is preliminarily at 88.10%, and Town Accountant Kempen will present a report next month.
6. **Unfinished Business:**
 - a. There is still an opening for a Library Board Member who does not reside in the Town of Merton.
 - b. Jim Fleming referred us to Big Fish Contractors who are preparing a quote for repair of the front door.
7. **New Business:**
 - a. Motion by Ploch, seconded by Rogers Blum to approve the proposed schedule of 2021 days closed, approved unanimously.
 - b. Wireless service vendors and computer services providers and staffing regarding same were then discussed at length. Savitskij offered her services and that of a family member, both of whom are professionals in the field, to make an assessment prior to approving any quotes or making recommendations. The offer was accepted with thanks, and the matter was tabled pending a report from Savitskij. Further, Herrick will check to see if the Town has any recommendations for vendors, and Stippich will check with Bridges.
 - c. Disposal of unneeded shelving was then discussed. On Motion by Ploch, seconded by Rogers Blum, the matter will be tabled until Library Director Iyengar has had an opportunity to make recommendations.

8. Adjournment: Motion by Herrick, seconded by Ploch, to adjourn at 4:40 pm. Motion carried unanimously.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
January 18, 2021 at the Town Hall Library at 3:45 pm