

**MINUTES OF MAY 16, 2022 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees DiPietro, Herrick, Mesenbrink, Nawrocki, Ploch, Rogers Blum, Stippich, Vidas, and Library Director Iyengar.
- II. Public Input:**
Iyengar stated she had found no time limit restriction in the statutes relating to Trustees' service. She had checked with other Libraries in the Bridges system, and found no such regulations. It's assumed that a rule about the first three years of a Trustee's term had been misinterpreted in the past for the Town Hall Library. Rogers Blum was then asked to continue her service as a Trustee, which she accepted.
- III. Consent Agenda:**
- a. On Motion by DiPietro, seconded by Ploch, the Minutes of the April 11, 2022 meeting were unanimously approved.
 - b. The Statistics report was accepted as presented. It was noted that most Libraries in the Bridges system have experienced a decline in activity, except digital patronage is up.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented. Retirement receptions are being planned for Margo Hanson and Stephanie Flessert. The Summer Reading Program is beginning. The front door reconstruction should be completed in June, as is planning for the new front garden.
 - ii. Bridges System update was accepted as presented.
 - iii. Friends Liaison Rogers Blum thanked the Trustees for their silent auction donations to be offered at the Annual Meeting on May 18. Tax receipts are available for those who need them.
 - iv. Foundation Liaison Ploch said the Waukesha County Jail is seeking donations of soft cover books.
 - v. Town Board Liaison Herrick asked the liaison to remind the Friends Board that an annual audit should be scheduled.
- V. Financial Reports:**
- a. April, 2022 invoices for \$45,869.61 were unanimously approved on Motion by Ploch, seconded by Nawrocki.
 - b. The April, 2022 Petty Cash Report for \$94.79 was approved unanimously on Motion by Ploch, seconded by Nawrocki.
- VI. Unfinished Business:**
Motion by DiPietro, seconded by Vidas, to approve plans presented by Iyengar for the front garden. After discussion, it was agreed that the garden should be as low maintenance as possible, that the Friends of the Library be allowed to place a sculpture in the garden, and that seating be included. Motion carried unanimously.

VII. New Business:

- a. Motion by Rogers Blum, seconded by DiPietro, to approve combining jobs of Cataloging Librarian and Young Adult Librarian. Motion carried unanimously.
- b. Motion by Cull, seconded by Nawrocki, to approve Waukesha County's Library Standards Minimum to Exempt. Motion carried unanimously.

Motion made at 5:00 pm by Rogers Blum, seconded by Vidas, to extend the meeting until 5:15pm, motion carried unanimously.

Stippich then stated she would have to leave the meeting due to time constraints, but that she is giving notice that because of many other obligations, she must resign from the Board of Trustees.

New Business was then resumed.

- c. On Motion by Rogers Blum, seconded by Nawrocki and unanimously approved, Iyengar was given permission to hire an Adult Services Librarian for a 25-hour work week, and additional hours could be added if needed in the future.
- d. Discussion was held regarding what would be the preferred time to hold Library Board meetings. Trustees will consider their schedules and make recommendations to Iyengar.
- e. Motion by Ploch, seconded by Mesenbrink, and unanimously approved, to purchase an upgraded self-check machine. Iyengar may purchase from either the Bibliotheca or Envisionware quotations.
- f. Motion by Cull, seconded by Nawrocki, and unanimously approved, that Rogers Blum continue as Secretary to the Board.

VIII. Adjournment:

Motion by Cull, seconded by Nawrocki, to adjourn at 5:10 pm, carried unanimously.

Respectfully submitted,

Mary L Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
June 20, 2022 at the Town Hall Library at 3:45 pm

