

**MINUTES OF JANUARY 16, 2023 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Herrick, Krohn, Nawrocki, Ploch, Rogers Blum, and Library Director Iyengar.
- II. Public Input:**
None.
- III. Consent Agenda:**
- a. The Minutes from the December 19, 2022 Meeting were not available, and will be presented at a future meeting.
 - b. The Statistics report was presented; numbers were up, even though the Library had been closed for seven days during the month due to boiler repairs and holidays.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
 - Adult programming attendance has seen some increases.
 - The Library is now fully staffed.
 - The boiler has been replaced, and is operating well.
 - There are many exciting programs being offered from January through March, as well as a new educational database from Bridges to which our patrons will have access.
 - ii. Bridges Library System update was accepted as presented.
 - iii. Friends Liaison: No report.
 - iv. Foundation Liaison: No report.
 - v. Town Board Liaison: This board should let Herrick know if we want to be on the Town Board's Agenda for January 23. After discussion, it was agreed that Krohn's letter regarding revenue and expenses will be sent to the Town Board, and we will ask for inclusion in the January 23 Town Board Agenda.
- V. Financial Reports:**
- a. December, 2022 invoices in the amount of \$38,804.81 were unanimously approved on Motion by Herrick, seconded by Krohn.
 - b. The December, 2022 Petty Cash Report for \$154.36 was approved unanimously on Motion by Rogers Blum, seconded by Ploch.
- VI. Unfinished Business:**
- a. Herrick will contact the Town of Erin regarding a TNR representative for our Board.
- VII. New Business:**
- a. The Budget Amendment Resolution for 2022 was unanimously approved on Motion by Ploch, seconded by Nawrocki.
 - b. On Motion by Herrick, seconded by Ploch, changes to the Personnel Handbook policy on Library Closings was unanimously approved.

VIII. Convene in Closed Session:

- a. Motion by Rogers Blum, seconded by Cull, to reconvene in closed session pursuant to WisStats SS19.85(1)(c), considering employment, promotion, compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility, Library Board. The Secretary called the Roll: Cull, Aye; Herrick, Aye; Krohn, Aye; Nawrocki, Aye; Ploch, Aye; Rogers Blum, Aye; Motion carried unanimously. Discussion was held regarding an employee's request.
- b. There being no further business, Motion by Nawrocki, seconded Herrick, to reconvene in open session; the Secretary called the Roll: Cull, Aye; Herrick, Aye; Krohn, Aye; Nawrocki, Aye; Ploch, Aye; Rogers Blum Aye; Motion carried unanimously.

IX. Adjournment.

There being no further business, the meeting adjourned at 4:29 pm on Motion by Rogers Blum, seconded by Herrick, and unanimously approved.

Respectfully submitted,

Mary L Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
February 20, 2023 at the Town Hall Library at 3:45 pm