

**MINUTES OF MARCH 20, 2023 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Mesenbrink, Krohn, Nawrocki, Ploch, Rogers Blum, and Library Director Iyengar. Trustee Herrick arrived at 3:50 pm.
- II. Public Input:**
None.
- III. Consent Agenda:**
- a. The Minutes of the December 19, 2022 were unanimously approved on Motion by Rogers Blum, and seconded by Cull.
 - b. The Minutes of the February 20, 2023 meeting were unanimously approved on Motion by Ploch, seconded by Krohn.
 - c. The Statistics report was approved as presented. It was noted that the Statistics data reported at our meetings is reported by Bridges.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
 - Considering that February is a short month, statistics look good, as does attendance at children's programs. Adult programs continue to experience low attendance.
 - She made a presentation of our Annual Report to the Town Board which was well received by the Board and members of the community who were in attendance.
 - The children's area has been rearranged to enhance its flow.
 - The Milwaukee Zoo passes will begin circulating by April 1.
 - A new copier has been purchased for the Circulation Office, and the copier now in that workspace will be relocated for public use.
 - ii. Bridges Library System update was accepted as presented.
 - iii. Friends Liaison Rogers Blum reported the Friends have purchased a yearly pass for patrons to use to visit the Milwaukee Domes. She circulated donation sheets for items the trustees will offer to be added to the silent auction at the annual meeting.
 - iv. Foundation Liaison: No report.
 - v. Town Board Liaison: No report.
- V. Financial Reports:**
- a. February, 2023 invoices for \$43,621.11 were unanimously approved on Motion by Rogers Blum, seconded by Ploch
 - b. The February, 2023 Petty Cash Report for \$73.50 was approved unanimously on Motion by Ploch seconded by Nawrocki.
- VI. Unfinished Business:**
- a. No new information regarding a TNR Representative for our Board.

VII. New Business:

- a. Motion by Cull, seconded by Nawrocki, to approve the Allowable Costs Worksheet for Waukesha County Libraries, and to authorize the President and the Director to sign it. Motion carried unanimously.
- b. Motion by Rogers Blum, seconded by Mesenbrink, to close the Library on April 21 for a Staff Education Day. Iyengar said the day will include training on how to respond to first amendment disrupters who are more and more frequently visiting libraries and causing problems. Motion carried unanimously.
- c. Motion by Ploch, seconded by Nawrocki, to close the Library on Good Friday every year, including this year on April 7. Motion carried unanimously following discussion.
- d. Motion Ploch, seconded by Cull, and unanimously approved, to update the cover date on the Library's Personnel Handbook.
- e. Herrick was thanked for his donation to the cost of yoga classes to be held at the Library.
- f. Cull and Iyengar will meet with the Town Board, tentatively on May 22, to answer questions which they have raised about our Library.
- g. Iyengar showed the Trustees the program she gave about the Library's Annual Report at the Town Board meeting.

VIII. Adjournment:

There being no further business, the meeting adjourned at 4:47 pm on Motion by Ploch, seconded by Cull, and unanimously approved.

Respectfully submitted,

Mary L Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
April 17, 2023 at the Town Hall Library at 3:45 pm