

**MINUTES OF NOVEMBER 13, 2023 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Herrick, Mesenbrink, Nawrocki, Rogers Blum, Ruck, Vidas, and Library Director Iyengar.
- II. Public Input:**
Iyengar reported she has received several positive comments from patrons about recent improvements and changes in the library as well as on the expansion of the adult nonfiction and children's collections.
- III. Consent Agenda:**
- a. The Minutes of the October 16, 2023 meeting were unanimously approved on Motion by Vidas, seconded by Cull.
 - b. The Statistics report was approved as presented.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
 - Checkout of digital materials has increased significantly.
 - Attendance has been gratifying at some programs; disappointing at others.
 - She submitted the board approved library budget to the Town but has had no response to date.
 - The study room is now open for patrons; first floor painting has begun.
 - ii. The Bridges Library System report was accepted as presented.
 - iii. Friends Liaison: Rescheduled meeting times are under discussion, and fund-raising opportunities are being discussed. The Friends hope to attract some new members, as a number of existing and very active members have retired.
 - iv. Foundation Liaison: No report.
 - v. Town Board Liaison: No report.
- V. Financial Reports:**
- a. October, 2023 invoices for \$61,718.35 were unanimously approved on Motion by Rogers Blum, seconded by Nawrocki.
 - b. The October, 2023 Petty Cash Report for \$91.61 was approved unanimously on Motion by Rogers Blum, seconded by Vidas.
- VI. Unfinished Business:**
None.

VII. New Business:

- a. Motion by Nawrocki, seconded by Vidas and unanimously approved to close the Library at 5:00 pm on November 22, and December 26, 27, and 28.
- b. Motion by Rogers Blum, seconded by Vidas and unanimously approved to approve Member library and CAFÉ Agreements and to authorize the President and the Secretary to sign the Agreements.
- c. The Town Hall Library 2023 Annual Report was presented by Iyengar.

VIII. Convene in Closed Session:

- a. Pursuant to Wisconsin Statutes Section 19.85(1)(c) Motion by Nawrocki, seconded by Herrick to convene in closed session for performance review of the Library Director. The Secretary called the roll: Cull, aye; Herrick, aye; Mesenbrink, aye; Nawrocki, aye; Rogers Blum, aye; Ruck, aye; Vidas, aye: Motion approved unanimously. Iyengar left the meeting. Discussion ensued. Motion to extend the meeting for 15 minutes made by Rogers Blum at 5:00 pm, seconded by Ruck and unanimously approved. Discussion continued. Motion by Herrick, seconded by Nawrocki, to reconvene in open session. The Secretary called the roll: Cull, aye; Herrick, aye; Mesenbrink, aye; Nawrocki, aye; Rogers Blum, aye; Ruck, aye; Vidas, aye. Motion carried unanimously.
- b. Cull will review with Iyengar the performance reviews submitted by staff as well as comments from the Trustees.

IX. Adjournment:

There being no further business, the meeting adjourned at 5:15 pm on Motion by Herrick, seconded by Cull and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
December 18, 2023 at the Town Hall Library at 3:45 pm

