

**MINUTES OF APRIL 15, 2024 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Boettcher, Dolphin, Herrick, Mesenbrink, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:**
Rogers Blum read a letter of appreciation from patron Rosemary Potter for the yoga classes.
- III. Consent Agenda:**
- a. The Minutes of the March 18, 2024 meeting were unanimously approved on Motion by Stover, seconded by Boettcher.
 - b. The Statistics report was accepted as presented. It was noted that many of the new programs such as Udemy are unfamiliar to patrons, and consequently they are just beginning to be used. Iyengar brought up the programs on the web site and gave a brief overview.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
 - Circulation and visits to the library continue to increase. The zoo and domes passes are very popular, and web site users are increasing.
 - Programs have also had increased attendance, and many programs are planned for April.
 - Waukesha County tested the well several times and reported it safe.
 - One member of the circulation staff retired March 31, and another will retire April 30. Replacements for their positions have been hired.
 - The Spring staff education day will be on April 19. A Waukesha County representative will present training on Aging and Disability resources, and the staff will also receive an update on the Summer Reading Program.
 - The Library Director and the Adult Services Librarian will attend a Wisconsin Public Libraries Conference on May 1 -3 in Stevens Point, to include a Bookbinding and Repair Workshop.
 - Iyengar showed a brief film clip on Memory Cafes for persons suffering from dementia and including their caregivers. Our library will host a Memory Café this summer.
 - ii. The Bridges Library System report was accepted as presented.
 - iii. Friends Liaison: Rogers Blum reminded the Trustees that the Friends annual meeting will be held on May 30, and Trustees are encouraged to make a contribution to the silent auction, which funds the summer reading program. She would appreciate receiving item descriptions, value, and donor information by May 1.
 - iv. Foundation Liaison: No report.
 - v. Town Board Liaison: Herrick mentioned the Town of Merton was one of only a few municipalities to approve a school referendum in the recent election.
- V. Financial Reports:**
- a. March ,2024 invoices for \$45,640.73 were unanimously approved on Motion by Herrick, seconded by Boettcher.
 - b. The March, 2024 Petty Cash Report for \$64.36 was approved unanimously on Motion by Herrick, seconded by Boettcher.

VI. Unfinished Business:

None.

VII. New Business:

- a. Motion by Cull, seconded by Rogers Blum, to close the library on April 19 for Staff Education Day. Motion carried unanimously.
- b. Bids for installing hand driers in the public restrooms were presented. Following discussion, Iyengar will research battery operated towel dispensers and will report her findings to the board before any decisions are made.
- c. Iyengar reported many patrons have inquired about Discovery World, Betty Brinn, and Milwaukee Museum passes. She will approach the Friends to see if they are interested in donating any of those passes to the library, and will report their response.

VIII. Adjournment:

There being no further business, the meeting adjourned at 4:39 pm on Motion by Rogers Blum, seconded by Boettcher and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
May 20, 2024 at the Town Hall Library at 3:45 pm