

**MINUTES OF JUNE 17, 2024 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Dolphin, Herrick, Mesenbrink, Rogers Blum, Ruck, Stover, Library Director Iyengar, and Bridges Director Karol Kennedy.
- II. Public Input:**  
A patron who was completing the Treasure Hunt complimented the staff and the library.
- III. Consent Agenda:**
- a. The Minutes of the May 20, 2024 meeting were unanimously approved on Motion by Stover, seconded by Ruck.
  - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
    - Web site and Café usage increased significantly.
    - Programs have been both sparsely and well attended. The Friends of the Library sponsored fresh herbs for June and July spice programs. There will be many programs, activities, and book clubs offered for both youth and adults during the summer, and the summer reading program is off to a great start.
    - The Friends of the Library have covered the cost of weeding this month.
    - A Memory Café was held, to which 4H members brought a number of animals to present. The event was very well received by attendees and their caregivers.
  - ii. Kennedy narrated a slide presentation about how library budgets are regulated.
  - iii. Friends Liaison: Rogers Blum reported the Annual Meeting and Silent Auction were very successful, with record attendance and receipts. The Friends will not meet in July.
  - iv. Foundation Liaison: No report.
  - v. Town Board Liaison: Herrick reminded the Trustees to read an email from the town Clerk regarding the library budget, in which she also recommends the Trustees meet with Chairman Klink regarding the budget.
- V. Financial Reports:**
- a. May, 2024 invoices for \$65,369.24 were unanimously approved on Motion by Rogers Blum, seconded by Cull.
  - b. The May, 2024 Petty Cash Report for \$81.74 was approved unanimously on Motion by Rogers Blum, seconded by Ruck.
- VI. Unfinished Business:**  
None.

**VII. New Business:**

- a. Discussion was held; mainly consisting of questions to Kennedy about the budget/taxation process and apportionment of library revenues.

Motion by Rogers Blum, seconded by Cull and unanimously approved at 5:00 pm to extend the meeting until 5:15 pm.

- b. Rogers Blum presented a request from the Friends of the Library for permission to install a box near the circulation desk for patrons to drop off donations and other materials for the Friends, to relieve the library staff from performing these tasks. After discussion, Motion by Herrick, seconded by Mesenbrink and unanimously approved to allow the Friends to install a locked collection box if it is attached to the wall, and if the key is in possession of the Friends.

Motion by Cull, seconded by Ruck and unanimously approved at 5:15 pm to extend the meeting until 5:30 pm.

- c. Motion by Stover, seconded by Cull to approve the revised Circulation Policy and updates. Motion carried unanimously.
- d. Motion by Rogers Blum, seconded by Dolphin, to postpone the August meeting to August 26. Motion carried unanimously.
- e. The Trustees requested the Director to invite Chairman Klink to the September 16 meeting.

**VIII. Adjournment:**

There being no further business, the meeting adjourned at 5:30 pm on Motion by Ruck, seconded by Mesenbrink and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
July 15, 2024 at the Town Hall Library at 3:45 pm

