

**MINUTES OF MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, WISCONSIN**

**MARCH 17, 2025**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Dolphin, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:** Iyengar reported that a patron complimented the new Makerspace, and complimented the staff, saying they always gave 110%. Cull reported that a patron complimented the electronic sign as helpful in learning what programs are offered.
- III. Consent Agenda:**
- a. The Minutes of the February 17, 2025 meeting were unanimously approved on Motion by Cull, seconded by Dolphin.
  - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report:
    - February statistics were down, as was attendance at adult programs, except that yoga is popular as are take-away programs such as the tea program. Youth programs continue to be strong, and Read Across America was very popular.
    - Telephone service did not function for several days, as a battery failed; it has been replaced. Public internet computers have been upgraded.
    - The library has applied for a Bridges \$5,000 Innovation Grant. If received, it will allow purchase of a new 3D printer, accessories, monitor, and bracket for the Makerspace area. Application will also be made for an adult services program grant from Bridges.
    - Collections have been expanded to include memory kits for adults suffering from dementia and their caregivers, YOTO machine with which children can listen to audio books, more TONIE boxes, and a Horwitz-DeRemer Planetarium pass.
  - ii. Bridges Library System:
    - The reports were accepted as presented.
  - iii. Friends Liaison:
    - A gardening program sponsored by the Friends and presented by Melinda Meyers will held be on Saturday, May 3, from 10 am to Noon at North Lake School. There is no charge, but registration is required on the web site or at the circulation desk. All fees and costs will be paid for by the Friends.
    - The Friends will sponsor lawn fertilization and weed control for the summer season.
    - The Friends are preparing a membership for business sponsors.
    - Save the date of May 29 for the Friends Annual Meeting, Banquet and fund-raising Silent Auction. Donations for the auction from the Library Board are always appreciated. Contact Rogers Blum with questions. The fund-raising auction helps to fund the Summer Reading Program, and receives a grant from Modern Woodmen when it is held.

- iv. Foundation Liaison:  
No report.
- v. Town Board Liaison:  
No report.
- vi. School Board Liaison:
  - The school calendar for the coming school year is being finalized; the last day of school will be June 6.
  - The school director and staff sent compliments on the expanded Makerspace.

**V. Financial Reports:**

- a. February, 2025 invoices for \$65,615.36 were unanimously approved on Motion by Rogers Blum, seconded by Cull.
- b. February, 2025 petty cash report for \$45.00 was approved unanimously on Motion by Rogers Blum, seconded by Ruck.

**VI. Unfinished Business:**

- The digital sign was next discussed. Action has been taken to address the complaints from several town residents: Brightness has been modified, scrolling has been stopped, colors have been muted, and hours of operation have been adjusted. A light meter reading was taken; that report is attached hereto and made a part hereof. Motion by Cull, seconded by Stover and unanimously approved, that this board's response to the complaints has been appropriate, and the sign will remain in service.

**VII. New Business:**

- a. A request from a town resident to hold library board meetings in the evenings was discussed. Motion by Rogers Blum, seconded by Dolphin to continue to hold Town Hall Library Board meetings on the third Monday of each month at 3:45p.m.
- b. Motion by Cull, seconded by Ruck, to approve the updated Video Recording/Photography Policy with suggested additions to the language. Motion carried unanimously.
- c. Emergency Closings Policy updates were unanimously approved on Motion by Rogers Blum, seconded by Stover.
- d. Electronics & Internet Policy updates were unanimously approved on Motion by Cull, seconded by Stover.
- e. Usage of Library Spaces Policy updates were unanimously approved on Motion by Ruck, seconded by Stover.
- f. Capital project planning was discussed. It was agreed that this planning will be ongoing, with a needs assessment to be incorporated into the 2026-2030 Strategic Plan.

**VIII. Adjournment:**

There being no further business, the meeting adjourned at 5:10pm on Motion by Cull, Seconded by Rogers Blum, and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
March 17, 2025 at the Town Hall Library at 3:45 pm

