

**MINUTES OF MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, WISCONSIN**

MAY 19, 2025

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Boettcher, Dolphin, Fleming, Mesenbrink, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:** None.
- III. Consent Agenda:**
- a. The Minutes of the April 21, 2025 meeting were unanimously approved on Motion by Boettcher, seconded by Ruck.
 - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report:
 - Statistics declined in most categories in April, although program attendance was average. Varied topics were presented in several programs.
 - The lower level is being reorganized to better accommodate its various collections.
 - Bridges' Marketing personnel took photos of the library for a Google 360 photo tour, which will soon be available.
 - The Town Board has approved Boettcher and Rogers Blum for new three-year terms on this board.
 - The Summer Reading Program begins on June 2, with various programs available for adults and youth of all ages.
 - Tiffany Mars has been hired as the Children's Librarian.
 - She and Michelle Milford attended a WAPL conference in Oshkosh; they found presentations of resources and new ideas useful.
 - Staff Education Day was April 25. She and the staff visited the Waukesha and Pewaukee libraries and discussed their programs and resources. On return to our library, the staff then each presented their summer program details.
 - After receiving a Bridges grant for \$5,000 for 2026-2030 Strategic Planning, and a consultants' cost of \$9,371 for the planning, she asked for and received an additional grant of \$4,371 for the project. Additionally, we have received Bridges grants of \$400 for adult services, \$5,000 for innovation, \$2,000 for noncompetitive innovation, and \$1,292.52 for the Google photo tour. We must first fund the expenditures and then apply for reimbursement by December 1, 2025.
 - ii. Bridges Library System:
 - The reports were accepted as presented.

- iii. Friends Liaison:
 - Melinda Meyers' garden talk was well attended and very successful.
 - Plans for the May 29 for the Friends Annual Meeting, Banquet and fund-raising Silent Auction are complete, and donations for the auction are being accepted. The auction helps to fund the Summer Reading Program, and receives a grant from Modern Woodmen when it is held.
- iv. Foundation Liaison:
No report.
- v. Town Board Liaison:
Jim Fleming introduced himself and was welcomed to the board.
- vi. School Board Liaison:
No report.

V. Financial Reports:

- a. April, 2025 invoices for \$53,909.35 were unanimously approved on Motion by Rogers Blum, seconded by Fleming.
- b. April, 2025 petty cash report for \$114.00 was approved unanimously on Motion by Rogers Blum, seconded by Ruck.

VI. Unfinished Business:

None.

VII. New Business:

- a. Motion by Cull, seconded by Boettcher and passed unanimously, to approve our Library Service Effort Ratio Calculation report and authorize Cull and Iyengar to sign and submit it.
- b. Motion by Boettcher, seconded by Stover, to approve the bid by Clear Vision ProWash to clean the outside of the library building. After discussion Boettcher withdrew the motion. It was then decided that, because the outside of the building had never been painted, and only primed, that bids should be considered that would include washing and painting, Iyengar was instructed to obtain this information and present it at a future meeting,
- c. A presentation from WILS for strategic planning development, consulting, and facilitation services for 2026-2030 was presented and approved on Motion by Cull, seconded by Mesenbrink, and unanimously approved.

VIII. Adjournment:

There being no further business, the meeting adjourned at 5:09 pm on Motion by Rogers Blum, Seconded by Boettcher and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
June 16, 2025 at the Town Hall Library at 3:45 pm

