

**MINUTES OF MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

OCTOBER 20, 2025

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Boettcher, Dolphin, Fleming, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:** Rogers Blum reported she received a call from a patron highly complimenting the North Lake history program, and asking that it be expanded upon and repeated.
- III. Consent Agenda:**
- a. The Minutes of the September 15, 2025 meeting were unanimously approved on Motion by Cull, seconded by Boettcher.
 - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report:
 - Statistics increased over September, 2024 of last year, programs were very well attended, and explorer passes are circulating well.
 - The library had a float in the Harvest Fest parade; over 300 people visited our booth at the Fest; and the yoga program concluded successfully.
 - The local history program presented by the Oconomowoc Historical Society was attended by 49 people. The Children's Book Club has just begun; Dungeons & Dragons is back by popular demand.
 - Two heating units on the terrace have been repaired.
 - Staff Education Day on October 9 was a success; a representative from a publisher made a well-received presentation, and a team-building painting class was greatly enjoyed.
 - A major book vendor has closed permanently, which will have an impact on items which have been ordered.
 - A staff member resigned unexpectedly today; she will work on rescheduling duties and filling the position.
 - ii. Bridges Library System:
 - The reports were accepted as presented.
 - iii. Friends Liaison:
 - Rogers Blum reported she is no longer able to act as Friends Liaison to this Library Board. The Friends have appointed Glenda Dolphin as Liaison. Dolphin reported as follows:
 - They have decided against a Christmas cookie sale, due to too much competition in the area.
 - They sold used books and popcorn at Harvest Fest; they will explore the possibility of a local restaurant having a library appreciation night.
 - iv. Foundation Liaison:
 - No report.
 - v. Town Board Liaison:
 - No report.
 - vi.

- vii. School Board Liaison:
 - Director Ackley is pleased that the library is offering Dungeons & Dragons.
 - The school visit to the library has been rescheduled.
 - The school is in the process of collecting 2,000 pennies.
 - The school has hired a drama coach.

V. Financial Reports:

- a. September, 2025 invoices for \$54,859.71 were unanimously approved on Motion by Rogers Blum, seconded by Boettcher.
- b. September 2025 petty cash report for \$187.00 was approved unanimously on Motion by Cull seconded by Rogers Blum.

VI. Unfinished Business:

None.

VII. New Business:

- a. A schedule of loan periods, limits, extended use, terms and fees for our Library of Things was unanimously approved on Motion by Fleming, seconded by Rogers Blum.
- b. On Motion by Rogers Blum, seconded by Stover and unanimously approved, the President and Secretary were instructed to sign the 2026 Annual Addendum to the Bridges Library System Member Library & CAFÉ Agreements.
- c. The Projected Budget 2026 was presented; Iyengar stated the Town Clerk and Accountant will make some minor adjustments, after which the final document will be emailed to our board members.
- d. Iyengar made a visual presentation on how her SMART goals for the year have all been achieved.
- e. General discussion regarding our performance evaluation process. Iyengar will send samples to the board members.
- f. Investment alternatives and interest rates for our fund balance were discussed. No changes were recommended at this time. It was noted that we do not receive grant funds until the project has been completed, the library has paid for the items or services, and has submitted a request for reimbursement from the grant.
- g. A schedule of Proposed Staff Wages for 2026 was presented and unanimously approved on Motion by Boettcher, seconded by Stover.

VIII. Adjournment:

There being no further business, the meeting adjourned at 4:52 pm on Motion by Cull, Seconded by Boettcher and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
November 17, 2025 at the Town Hall Library at 3:45 pm

