

**MINUTES OF MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

NOVEMBER 17, 2025

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Boettcher, Dolphin, Fleming, Mesenbrink, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:** Iyengar reported that a patron had requested the library save issues of older weeded magazines, and it was agreed that the staff will call the patron to pick up weeded magazines.
- III. Consent Agenda:**
- a. The Minutes of the October 20, 2025 meeting were unanimously approved on Motion by Cull, seconded by Boettcher.
 - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report:
 - Statistics improved over October in all categories and compared to October of last year; program numbers increased for both children and adults.
 - Two children's department staff members resigned in October; Matthew Amenda has been hired as Children's Librarian.
 - Iyengar attended the Wisconsin Libraries Association conference in Madison; it was interesting and informative, and she learned several new things she plans on implementing in 2026.
 - ii. Bridges Library System:
 - The reports were accepted as presented.
 - iii. Friends Liaison:
 - Dolphin reported the Friends are exploring the possibility of corporate memberships, as well as the possibility of funding a Milwaukee Art Museum pass to be used by library patrons.
 - iv. Foundation Liaison:
 - No report.
 - v. Town Board Liaison:
 - No report.
 - vi. School Board Liaison:
 - North Lake School has formed a liaison with Chenequa Police Department.
 - North Lake School is aware that the library is a positive place for students to gather after school, and encourages them to follow the rules for proper behavior. Ruck asked Iyengar to report any behavior issues to her, and she will relay the information to the school Administrator.

V. Financial Reports:

- a. October, 2025 invoices for \$86,581.70 were unanimously approved on Motion by Rogers Blum, seconded by Boettcher.
- b. September 2025 petty cash report for \$164.70 was approved unanimously on Motion by Rogers Blum, seconded by Dolphin.

VI. Unfinished Business:

None.

VII. New Business:

- a. Motion by Rogers Blum, seconded by Stover and unanimously approved, to close the library at 5:00 pm November 26, and on December 22 and 23.
- b. On November 4, Town of Merton Chairman Tim Klink and Town Clerk Donna Hann came to see Iyengar at her office to discuss the library budget's allocations of expenses, and to request that she ask our board to revise the budget to show certain items as contingency funds rather than expenses. Discussion followed, with general agreement that it is the responsibility of the Trustees to prepare a budget, and that anticipated expenses are not appropriately apportioned as contingency funds. No action was taken, and the matter will be discussed at future meetings. It was noted that Klink, Hann, and Melissa Kempen, town accountant, have been invited to come to our meetings to explain their requests regarding the library budget, but they have not yet attended any library board meetings.

VIII. Convene in Closed Session:

- a. Pursuant to Wisconsin Statutes Section 19.85(1), the secretary called the roll to approve convening the meeting in closed session for performance review of the library director employment has jurisdiction or exercises responsibility, Board President. Boettcher, aye; Cull, aye; Dolphin, aye; Fleming, aye; Mesenbrink, aye; Rogers Blum, aye; Ruck, aye; Stover, aye. Iyengar was asked to leave. Fleming then left. Discussion followed.
- b. Unanimous vote to reconvene in open session; no further business was discussed.

VIII. Adjournment:

There being no further business, the meeting adjourned at 5:24 pm on Motion by Cull, Seconded by Boettcher and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
December 15, 2025 at the Town Hall Library at 3:45 pm