

**MINUTES OF MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

MARCH 16, 2026

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Dolphin, Mesenbrink, Rogers Blum, Ruck, and Library Director Iyengar. Dolphin introduced a guest whom she had invited to attend, Mary Lou Haas.
- II. Public Input:** Iyengar received a complaint from a patron who was unhappy because older magazine issues are not available.
- III. Consent Agenda:**
- a. The Minutes of the February 24, 2026 meeting were unanimously approved on Motion by Cull, seconded by Dolphin.
 - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report:
 - Statistics have improved since February of 2025.
 - Programs continue to be popular; the adult program on North Lake history had so many registrants that it had to be relocated to the Town Hall, as the library's meeting room was not able to accommodate the 60+ attendees. The staff has developed a number of new program offerings for children, youth, and adult attendees.
 - She is working on ADA compliance issues, as well as gathering bids on repair for the fire protection panel on the front doors, which malfunctioned on February 28.
 - Eight system libraries did not endorse the new ACT 150 plan. The committee will reconvene on March 13, and a public hearing is scheduled for March 25.
 - There will be a 60th Birthday party celebration for the library on May 1 and 2. Past staff have been invited to share their memories, cake will be served, and games and activities will be offered.
 - ii. Bridges Library System:
The reports were accepted as presented.
 - iii. Friends Liaison:
Dolphin encouraged the Trustees to join the Friends, if they are not already members, to attend the Annual Meeting on May 21, and to contribute to the silent auction fund raiser.
 - iv. Foundation Liaison:
No report.
 - v. Town Board Liaison:
No report.
 - vi. School Board Liaison
No report.
- V. Financial Reports:**
- a. February, 2026 invoices for \$49,175.60 were unanimously approved on Motion by Ruck, seconded by Mesenbrink.
 - b. February, 2026 petty cash report for 54.00 was approved unanimously on Motion by Ruck, seconded by Dolphin.
- VI. Unfinished Business:**
None.

VII. New Business:

- a. A list of term expiration dates for each trustee was distributed and discussed.
- b. A payroll error has been brought to light, where town employees with health care benefits have been taxed on those benefits since 2013, resulting in a mandatory refund. Library employees' total refund of \$7,578.38 has been charged against the library budget. Motion by Dolphin, seconded by Rogers Blum and unanimously approved, to use the contingency fund to cover this expense.
- c. Converting the front entry door to automated opening to comply with ADA was discussed, and quotes for the work were reviewed. Motion by Cull, seconded by Ruck, to further investigate why the bids varied so much in price. Motion passed unanimously.
- d. After discussion, on Motion by Mesenbrink, seconded by Ruck and unanimously approved, to accept the bid by NEXTIVA to install the necessary circuitry for VOIP, which had been ordered by the Town without input from the library trustees or the director.
- e. Discussion was held on bids for repairing the front entryway concrete. This item was tabled until additional quotes can be obtained.

VIII. Adjournment:

There being no further business, the meeting adjourned at 4:52pm on Motion by Rogers Blum, seconded by Dolphin and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
April 20, 2026 at the Town Hall Library at 3:45 pm