

<p>Town Hall Library Policy Manual</p>	<p>Program Policy</p>	<p>Issued: 2000 Revised: 2011 Reviewed: January 2016 Reviewed: February 2021</p>
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The library supports its mission of connecting people with ideas and information by developing and presenting programs that provide additional opportunities for information, learning and entertainment. Programming is an integral component of library service that:

- Expands the Library’s role as a community resource
- Introducing patrons and non-users to Library resources
- Provides entertainment
- Provides opportunities for lifelong learning
- Expands the visibility of the library

The following criteria are used in making decisions about program topics, speakers, and accompanying resources:

- Community needs and interests
- Availability of program space
- Treatment of content for intended audience
- Presentation quality
- Presenter background/qualifications in content area
- Budget
- Historical or educational significance
- Connection to other community programs, exhibitions or events
- Relation to Library collections, resources, exhibits and programs

Library programs are offered as availability of staff, funds, and other resources allow.

All Library programs are open to the public. A fee may be charged for materials for certain types of Library programs. The library’s philosophy of open access to information and ideas extends to Library programming, and the library does not knowingly discriminate through its programming. Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants. Access to programming may be limited to specific ages depending on the

nature of the program, and at the discretion of the presenter or the library staff member in charge.

Registration may be required for planning purposes or when space is limited. Even in the event of pre-registration, the library does not guarantee seating once a program has begun. The library reserves the right to deny attendance to anyone becoming disruptive to audience members or the program facilitator, and to anyone in violation of the Library Use policy. Adult supervision is required at all programs involving youth, in accordance with Town Hall Library's Children in the Library policy unless otherwise stated by the program facilitator.