MINUTES OF MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN

JULY 20, 2026

I. Call to Order: The meeting was called to order at 3:45 pm by President Mesenbrink. Also attending were Trustees Boettcher, Cull, Dolphin, Fleming, Haas, Rogers Blum, Ruck, Stover, and Library Director Iyengar.

II. Public Input: Iyengar received a compliment from a non-resident that our library's quality is unmatched by other libraries in the area. She read a note from the manager of Three Pillars library thanking her for the donation of large print books.

III. Consent Agenda:

a. Minutes of the June 15, 2026 meeting as corrected were unanimously approved on Motion by Fleming, seconded by Ruck.

b. The Statistics report was accepted as presented. Iyengar commented the summer reading program seems to be on track to exceed last year's record numbers. The zoo pass has recently presented some difficulties with several patrons checking it out at different times on the same day. Procedures have been changed to prevent this issue.

IV. Committee Reports:

i. Director's Report:

- June's numbers were excellent, both in material circulation and program attendance.
- Several programs and events will be held in July, and she complimented her staff for developing many attractive programs for children and young adults as well as adult patrons.
- Our very inventive 'float' in the Stone Bank Fourth of July parade was well received. A good time was had by all. The Friends of the Library donated the candy that was handed out during the parade.
- The automatic opener has been installed on the front entrance door, and the concrete work near the door will be completed by month end.
- She has asked for a quote from the company that cares for the Town's garden areas to weed and care for our flowers, and will also check with the company that cuts the library's grass to see if they could add those items to their services and what the cost would be.

ii. Bridges Library System:

The reports were accepted as presented. Dolphin mentioned that Bridges will have more grants and reduced fees in 2027.

iii. Friends Liaison:

The Friends will sponsor a Town Hall Library 60th Anniversary Party on October 10.

She offered cuttings from the Friends herb garden to anyone who wishes to take some.

iv. Foundation Liaison:

No report. A 2026 Foundation financial statement was viewed.

v. Town Board Liaison:

No report.

School Board Liaison:

No report.

V. Financial Reports:

a. June, 2026 invoices for $43,262.78 were unanimously approved on Motion by Boettcher, seconded by Dolphin.

b. June, 2026 petty cash report for $98.00 was approved unanimously on Motion by Rogers Blum, seconded by Boettcher.

VI. Unfinished Business:

a. After discussion, Motion by Ruck, seconded by Rogers Blum to deposit $50,000 in a six-month bank certificate of deposit. Motion carried unanimously.

b. Our board's Bylaws were reviewed; it was determined we are in compliance with them and with Wisconsin statutes regarding our number of voting and non-voting members.

VII. New Business:

a. A FICA refund report from the Town accountant was reviewed. Motion by Mesenbrink, seconded by Boettcher and unanimously approved to apportion the expense as recommended by the accountant, as well as to account for it in a separate line item on the budget.
b. Quotes for modernization and improvement of the young adult area were reviewed. On Motion by Rogers Blum, seconded by Boettcher, the Demco bid was unanimously approved.
c. The deteriorating condition of the rain garden was discussed. On Motion by Ruck, seconded by Fleming and unanimously approved, the rain garden should be kept up minimally for the remaining season and added to 2027 projects, with quotes requested now for 2027 in order to begin work as soon as possible next year.
d. Motion by Stover, seconded by Mesenbrink to approve a Demco quote for a new outdoor book return. Motion carried unanimously.
e. Discussion on a five-year capital expansion plan. Fleming will contact a roofer regarding the approximate cost of roof replacement. Ruck suggested the existing plan should be reviewed and amended as necessary on an ongoing basis.

VIII. Adjournment:

There being no further business, the meeting adjourned at 5:15pm on Motion by Boettcher, seconded by Stover and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
August 17, 2026 at the Town Hall Library at 3:45 pm